



*Mission: We are a Seventh-day Adventist school established to educate, equip,  
and inspire students*

*to be critical thinkers who serve others and reflect Christ's character.*

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## **CA High School Newsletter**

### **SEMESTER EXAMS:**

Semester exams are Dec. 18-21. All students are expected to take exams at the scheduled times.

Dec. 18: period 1--8-9:15, period 2-- 9:30-10:45, period 3--11-12:15

Dec. 19: period 4--8-9:15, period 5--9:30-10:45, period 6--11-12:15

Dec. 20: period 7--8-9:15, period 8--9:30-10:45

Dec. 21: Makeup exams if needed (No School)

### **END OF SEMESTER INFORMATION: DEC. 18-21:**

No lunches are sold that week. Students are given extra time in the afternoons for study. If a student has a study hall, they are not required to attend but should be off campus or may work if s/he is a teacher's reader. **If a student is on campus during the assigned study hall and not working for a teacher, then study hall attendance is required. Students are expected to be in regular CA uniform dress code throughout exam week.**

### **EXAM PERMITS:**

Each student is **emailed** (probably on Dec. 14-15) an exam permit/pdf file when all discipline and/or library fines have been cleared. In addition, the student's business office account must be up to date. Students are expected to show the pdf exam permit at each exam so computers should be taken to exams and then stored under the desk.

## **SEMESTER WITHDRAWALS:**

If you foresee your student withdrawing from CA at the semester, the following must be returned/cleared before an official transcript may be issued to another school:

- computer & all passwords/codes for it; cord & charger block
- cleaned locker
- course books returned: textbooks and paperbacks issued
- library books/fines
- athletic uniform/gear returned
- music folders/instruments returned
- clearance from the business office

## **CHANGING COURSES/SWITCHING SECTIONS:**

Most students will not need to change their schedules for second semester. However, if your student does need to add/drop a course, the semester is the time to do so. Students have two weeks to make schedule changes. Please have your student see Mrs. Alvarez for schedule changes before the holiday break. **Second semester schedules and new chapel seats will be sent out to parents before second semester begins. Please show or forward these to your students!**

## **ACADEMY DAY FOR RISING FRESHMEN AND NEW HIGH SCHOOL STUDENTS: Friday, January 19, 2024, 9:00am – 2:15pm**

Collegedale Academy invites all high school aged students to come see what it's like to be a part of the CA family. This includes rising freshmen and all high school grade levels who will be new to CA.

Academy Day showcases many aspects of CA. Come get a glimpse of our students demonstrating life as a student at CA; in the areas of spiritual life, academic life and student life.

For more information or to let us know you are attending, please call 423.396.2124 or email [ahowell@collegedaleacademy.com](mailto:ahowell@collegedaleacademy.com). *(Note: most 8<sup>th</sup> graders attending a local Seventh-Day Adventist middle school typically join this event with their teachers and class as a group and do not need to RSVP).*

Academy Day is one way for interested students and families to learn about CA. We encourage all who are interested to schedule a visit to CA. Come for a family tour or prospective students may shadow a current student to experience a day-in-the-life. Use the contact information above to schedule a time and date that works for you.

## **MIDDLE SCHOOL MOVE UP DAY:**

**Friday, Jan 19, 2024, 11:00am -12:00pm**

All rising middle school aged students (current 5<sup>th</sup> - 7<sup>th</sup> graders) interested in learning more about CA middle school's program for the 2024-25 school year are invited to join us for Move Up day on January 19, 2024, from 11:00am – 12:00pm. Please contact our middle school admissions team members, Heather Hoffman or Heather Quigley, for

more information or to reserve a spot - 423.396.3020  
or [hhoffman@collegedaleacademy.com](mailto:hhoffman@collegedaleacademy.com) or [hquigley@collegedaleacademy.com](mailto:hquigley@collegedaleacademy.com).

For **ALL** prospective students, please call anyone on our admissions team listed below for a tour, an opportunity for your student to shadow, and/or a meeting for us to get to know each other better.

Elementary Admissions/Enrollment/Scheduling a tour – 423.396.2122  
Heather Hoffman – [hhoffman@collegedaleacademy.com](mailto:hhoffman@collegedaleacademy.com) or  
Kim Lighthall – [klighthall@collegedaleacademy.com](mailto:klighthall@collegedaleacademy.com)  
Middle School Admissions/Enrollment/Scheduling a tour - 423.396.3020  
Heather Hoffman – [hhoffman@collegedaleacademy.com](mailto:hhoffman@collegedaleacademy.com) or  
Heather Quigley – [hquigley@collegedaleacademy.com](mailto:hquigley@collegedaleacademy.com)  
High School Admissions/Enrollment/Scheduling a tour  
Angi Howell – [ahowell@collegedaleacademy.com](mailto:ahowell@collegedaleacademy.com) or 423.396.2124

For general information about Collegedale Academy (preschool age – grade 12) or to apply for enrollment visit [collegedaleacademy.com](http://collegedaleacademy.com)

#### **CURRENT STUDENTS' INFO PAGE:**

**Announcing our new "Current Students" informational page!** Easily find calendars, forms, resources, important links, and news of upcoming events/fundraisers/etc. all in one place! Go to [www.collegedaleacademy.com](http://www.collegedaleacademy.com) and click on "Current Students" on the menu bar. If you have any suggestions for the new page, please email them to [digital@collegedaleacademy.com](mailto:digital@collegedaleacademy.com)

#### **TUTORING:**

Mu Alpha Theta is offering free math tutoring after school. If you have any questions, please contact Mrs. Beasley at [zbeasley@collegedaleacademy.com](mailto:zbeasley@collegedaleacademy.com)

#### **LEARNERS' PERMITS:**

If you plan to take your student for a learner's permit over the Christmas breaks, please ask Mrs. Roth for the required school attendance form in advance of the holiday.

#### **JOSTENS ORDERS – SENIOR PARENTS:**

If you need to order something for graduation (announcements/invitations), please do so via the website: [www.Jostens.com](http://www.Jostens.com) and enter Collegedale Academy when it asks for the school. (Do not order a cap/gown online, the school will place that order) You may also contact Jostens in Dalton, GA at 706-226-4446.

#### **INSPIRE NOW AND FOR ETERNITY:**

The *Inspire Now and for Eternity* Capital Campaign project is **the school's largest capital project to date**. The effort to raise an estimated \$25,000,000 for a 78,000 square foot facility is a **bold and visionary** goal that will impact thousands of students over several decades. With this new expansion, we will have the ability to:

1. **expand our reach, enhance** our services, and
2. **ensure** that Collegedale Academy will continue to **remain strong, responsive, and successful** in the years to come.

We are still in the early stages of our campaign efforts and there is much more to come. We are very humbled and blessed by God's leading as we have achieved over \$16,00,000 in pledged support from over **120 generous early supporters**. We thank you for your generosity! **Everyone will be invited to join the effort** – parents, grandparents, alumni, church members, corporations, and our entire community.

We will continue to keep you informed and if you would like more information, please visit our campaign website: [collegedaleacademy.com/inspire](http://collegedaleacademy.com/inspire).

### **SCHOOL PICTURES:**

To order school pictures: [www.mylifetouch.com](http://www.mylifetouch.com) and enter the state, city, and school. **Please wait until proofs are distributed to students.** NOTE: We do not take class photos, only individual pictures for the yearbook.

### **IMMUNIZATION RECORDS:**

To request immunization records for your student or to validate records in TN, please click [Here](#)

**ACT REGISTRATION:** December, February, and April testing at CA. It is very important that you list Collegedale Academy as the school you are attending so we can receive the test scores. For ACT test dates and sign-up directions: [Click here](#).

**POWERSCHOOL**—see your student's grades/attendance any time!

<https://ca-net.powerschool.com> is the url for the PowerSchool log in.

Parents, please remember to use your PowerSchool login and password connecting your student(s) to your account with your parent access codes for each student. Parents may change their usernames/passwords. Under email notifications, you select how often you wish to receive email notifications and how detailed the grade and attendance reports will be.

### **Power School Instructions on How to Add a Sibling**

Log on to your account

Click on Account Preferences (left side column at the bottom)

Click on the 'Student' Tab

Click on 'Add' (Right side)

Type in the student's name, access ID, access password, and choose the relationship (This information was sent in a letter previously)

Click 'OK'

Your child's name should show up on the top with your other child

Please let us know if you need help. 😊

**The mobile app:** if grades are not showing, try uninstalling and re-installing the app on your phone. The district code is WXBH. Don't have the mobile app? Go to your app store and look for PowerSchool Mobile with this logo. Make sure to get the dark background.

### **LUNCH MENU:**

- Mondays/Juniors: Haystacks
  - Tuesdays/Freshmen: Chick-patties with bun & French Fries
  - Wednesdays/Sophomores: Special K Loaf (w/mashed potatoes, salad, roll, and dessert)
  - Thursdays/Seniors: Baked Ziti (Pasta with marinara or alfredo sauce)
  - Fridays/CA Organizations: Pizza
- Students wanting to reserve a lunch for the day. Please Mr. Baldwin to pick up a ticket.

### **JOIN THE CA (HIGH) PRAYER TEAM**

Our community believes in the power of prayer and specifically takes time out each week to collectively pray for the students at Collegedale Academy. All are encouraged to come and pray for the high school students each week on Thursdays starting at 8am. Currently the group is meeting in 50s Diner. For more information, please contact the group's volunteer leader Veronica Ramirez at 706-537-6199 or email [verorami2004@yahoo.com](mailto:verorami2004@yahoo.com).

### **AM TRAFFIC**

If using the front entrance to drop off your student, please pull forward toward the side parking lot. If you stop near the Science/Tech building, traffic can often back up into the street blocking everyone. Thanks for your cooperation!

**HELPFUL LINKS:** *many are found under "Forms & Information" in the high school section.*

1. Bell Schedule [Click here](#)
2. Faculty Contact List: names, numbers, emails, what they teach/do. [Click here](#)
3. 2023-2024 calendar, go to [collegedaleacademy.com](http://collegedaleacademy.com)
4. The Student Handbook is located at [collegedaleacademy.com](http://collegedaleacademy.com)
5. The *Echolier*: [caecholier.com](http://caecholier.com)
6. CA Library: [CA HS library site](#)
7. Academic Excellence Policy: [Click Here](#)
8. ACT test dates: Practice for the ACT via CA Library site. Test is offered Sept., Dec., and April each year. Link: [Click Here](#)
9. College Admissions and HOPE Scholarship requirements [Click here](#)
10. HOPE Scholarship (TSAC) Link: [Click here](#)
11. TNPromise (TSAC) Link: [Click Here](#)
12. Pre-Arranged Absence Form click [here](#)
13. Rescheduling Exams: please refer to page 30 of the Student Handbook

14. Community Service - 20 hours required per year. Please see Mr. Crawford and use this [Form](#).
15. Leadership Team Petition Form: for organizational and individual requests [Here](#)
16. Transcript Release: send a C.A. transcript to another location. Click [Here](#)
17. Field Trip/Activity Permission Form. Click [Here](#)
18. New Drivers: please see the Student Handbook for attendance paperwork required for Learners' Permits.
19. Student Accident Insurance Policy [Click here.](#)

**Upcoming Activities: For the entire 2023-2024 calendar, please go**

to [collegedaleacademy.com](http://collegedaleacademy.com)

Dec. 7, Girls & Guys Basketball @SC

Dec. 8, ACT (**NO SCHOOL**)

Dec.8 Jazz Band @Orange Grove, 3:00pm

Dec. 9, Band @University Church

Dec. 9-10, Middle School Hoops Classics

Dec. 11, Girls & Guys Basketball @Notre Dame

Dec. 12, SAU Lunch Cookies for Seniors

Dec. 13, CA Band @Orange Grove, 9:00am

Dec. 14, Christmas Concert CA Bands @7:00pm

Dec. 15, Choir & Strings Christmas Concert @Chattanooga First Church, 7:00pm

Dec. 18-21, Semester Exams

Dec. 22, Make Up Tests, End of 1st Semester

Dec. 25-Jan. 5, Christmas Break (**NO SCHOOL**)

Jan. 8, School Resumes

**\*If you have received this email in error, please let me know and I will be happy to correct the mailing list: [registrar@collegedaleacademy.com](mailto:registrar@collegedaleacademy.com)**