

COLLEGEDALE ACADEMY

Week of August 11, 2023 . (423) 396-2122

Lunch Time

Scan the QR code to set up your account, order lunches, and make lunch payments.

Or visit schoolpaymentportal.com.



WEEK OF AUG 14TH

Monday: 2 Hotdogs & Fruit

Tuesday: 2 Bean Burritos w/ Fruit

Wednesday: Pizza

Thursday: Spaghetti

Friday: Deli Sandwich & Fruit

WEEK OF AUG 21ST

Monday: Mac n Cheese & Nuggets

Tuesday: 2 Bean Burritos w/ Fruit

Wednesday: Pizza

Thursday: Fettuccine

Friday: Griller & Fruit



Reminders

- Parents are welcome to walk to the classroom the **first two days of school**. After that, students will be dropped off/picked up in car line. A staff member will be available to assist students.
- **Early Childhood** parents **MUST** sign children in/out directly at classroom each day.
- All students need their own **water bottle**. The drinking fountains are not turned on. Please no metal water bottles.
- No microwaves will be used in the classroom again this year.
- Please find the school supply list on our website (collegedaleacademy.com). Under "Forms and Resources"

AUG 13

**New Parent
Orientation**

4:30-5:30pm

AUG 14

**1st Day of
School
ECEC/K Girls
Phase-In**

AUG 15

**ECEC/K Boys
Phase-In
Day**

AUG 17

**Meet The
Teacher
Night
5:00-6:00pm**

We are a Seventh-day Adventist school established to educate, equip, and inspire students to be critical thinkers who serve others and reflect Christ's character.

Important Information

Early Childhood (EC) and Kindergarten Phase-in

This is for ECEC and Kindergarten students only. We phase in EC and Kindergarten students on the first two days of school. This gives them the opportunity to settle into their classrooms in a smaller setting.

Please see the schedule below.

August 14

- First Day of School
- ECEC & K Girls only
- Phase in 8-11 am
- No Lunch

August 15

- ECEC & K Boys only
- Phase in 8-11 am
- No Lunch

August 16

- All EC & K students first full day
- 8 am-3 pm
- Lunch Available

Aftercare

We will be using the Procure app this year. No paper applications are needed. Please fill out the information, even if you never plan on using it. That way all students are in the system in case of an emergency drop in.

Elementary Schedule

Mondays -Thursdays: 8:00am -3:00pm and Friday: 8:00am -2:30pm. You can find the calendar overview on our [website](#).



See attached flier for important school zone information.

4th and 5th Soccer Intramurals

Registration is open for 4th and 5th grade soccer until Friday August 18th. Complete the attached form and return with payment to the office to complete registration. **There will be a limit of 66 kids allowed to participate in the 4th and 5th session this year. Spots will be filled on a first come first serve basis.**

Cross Country

Students in the 3rd-5th grades can now sign up for cross country, which starts racing at the end of the month. Practices start Wednesday, August 16, and in order to sign up and participate in the first race, the following is needed:

- \$25
- Sports Physical within the last few months
- Shirt Size

Parents are also encouraged to attend a parent meeting that goes over what is expected from them as well as the student athletes on Wednesday, August 16, at 4:30 at the middle school pavilion, which is located on the far side of the school.

If your child is in need of a sports physical, Collegedale Academy is partnering with NiteOwl Pediatrics to offer sport physicals at the high school in the upper room above the gym, which is located at the back of the school. These will be offered on Monday, August 14, from 3:00-5:30, and the cost will be \$30.

Lastly, attached is the cross-country schedule for this season, and if you have any questions, please feel free to contact Coach Mertz at amertz@collegedaleacademy.com.

New Parents Orientation

We invite new families to join us August 13 from 4:30-5:30 pm at the elementary building. You will learn more about our staff, school building and daily procedures. Please see the flier below.

Meet the Teacher Night

Get to know your child's teacher & meet other parents. Please see the flier below.

Student Arrival and Dismissal Procedures

Students K-2 will enter/exit through the first set of doors and grades 3-5 will enter/exit through the main front doors. The sidewalk lane and the parking lot lane are for drop-off/pick-up only. No parking and walking your child in. If you need to walk your child into their classroom, please park in the parking lot beyond the front doors of the building. ECEC parents must walk their child to the classroom and sign them in/out each day.

Spiritual News

Hallway Hymn

Song TBD

Praying for:
Ms. Weddle
Principal
&
Greater New York
Conference

Philippians 4:13
“I can do all things
through Christ who
gives me strength”

HELPFUL LINKS

1. **Principal** - Melissa Weddle mweddle@collegedaleacademy.com
2. **Vice Principal & Learning Resource Coordinator Elem & Middle** - Melissa Ammerall
mammerall@collegedaleacademy.com
3. **Office Manager & Assistant Registrar** - Heather Hoffman hhoffman@collegedaleacademy.com
4. **School Counselor** – Amber Vaudreuil avaudreuil@collegedaleacadmy.com
5. **Lunch Coordinator** - Becky Brooks bbrooks@collegedaleacademy.com
6. **Chaplain** - Tabor Nudd tnudd@collegedaleacademy.com
7. 2023 Calendar go to collegedaleacademy.com
8. The Student Handbook is located at collegedaleacademy.com

Educate ■ Equip ■ Inspire ■ Serve



- Please be aware and observe all school speed limit signs and flashing lights.
- There is **NO LEFT TURN** into the parking lot during drop off/pick up. Please respect this even when the flashing lights aren't working.
- **Stay off your phones** while in the school zone as it is not only dangerous it is against the law.
- Please pull forward during drop off/pick up and continue to do so as space opens.
- K – 2nd grade parents, PLEASE pass the first entrance and have your child walk to/from it if there is space.
- Families with children going to separate doors should have them exit the car at the same time allowing parents to exit the drop offline with one stop.
- Sidewalk side students need to enter/exit the car from the right (facing sidewalk).
- Students unloading on the parking lot side need to cross at a designated yellow crosswalk with the assistance of the faculty member on duty.
- Parking lot side students need to enter/exit the car from the left (facing grass).
- The middle lane is drive thorough only. Do not let your child enter/exit while in the middle lane.
- If you need to come into the school, park in a designated parking space past the main entrance.
- Drivers should not exit the car at any time.



School Lunch

Collegedale Academy Elementary & Middle



At Collegedale Academy Elementary & Middle Schools, we use the LunchTime software for meal orders and online payments, so you will need to set up a LunchTime Account. A major benefit is that it enables you to pay for school lunches online with ACH or a credit card (with a service fee). Cash and check payments can also still be made at the front office. **Parents need to PRE-ORDER lunch for their child(ren) BEFORE 8:30 am.** Multiple orders for lunches can be made ahead of time, but students will NOT be able to order in their classroom. Lunches cost \$5.00 and drinks cost \$0.50.

- Students will not be able to order in the classroom.
- Parents will need to preorder with the LunchTime app or website BEFORE 8:30 am.
- Lunches can be preordered weeks in advance.
- You can pay online with a credit card or ACH, or you can send cash or check to the school.

New Users: Set Up A LunchTime Account

- Visit schoolpaymentportal.com or scan the QR code below on your phone.
- The first time that you visit the website, you will need to create an account and follow the instructions.
- Once you are logged in, click the Add Student button.
- Enter the School's Zip Code, **37315**, continue, and select **Collegedale Academy**.
- Enter your student's school **ID number** (it's on your financial statement) and information for each student you wish to add to your account.

To Preorder Lunches:

- Click the **Meal Pre-Order** button and make your selections.
- Be sure to **check out from the cart** when you are finished.

To Make Payments:

- Click on **Cafeteria Deposit** in the main menu. (On the website, it's a button about halfway down the main page.)
- Enter the Deposit Amount for each Student listed and click the Continue button.
- Follow the screen prompts to set up your payment options.
- Please note that there will be a service fee when you make payments. (Credit Cards: 2.3% + \$1.00 per transaction)
- You may still bring clearly marked cash or check payments to the front office if you prefer that method of payment.

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LunchTime
CAFETERIA DATA MANAGEMENT





Kindness
Counts

E-K-1-2-3-4-5

Come join us!

Sunday,
August 13
4:30-5:30
Elementary
Gym

**New Parent
Orientation**

**Meet the
Teacher**

Thursday,
August 17
5:00-6:00
Individual
Classrooms



CA
Collegedale Academy

ICE CREAM SOCIAL

ELEMENTARY PLAYGROUND

SUNDAY, AUGUST 27
4:00-5:00 PM

TEAM GAMES
WINNERS SERVED
FIRST!

FOR THE
WHOLE FAMILY
COME MEET & GREET
OUR NEW FAMILIES
& TEACHERS