



SCHOOL BOARD MINUTES

Date: February 4, 2020

Time: 6:35pm – 8:08 pm

Location: Collegedale Academy – Middle School Building Library

Board Secretary: Marilee Silverstein

Next Meeting

April 14, 2020 | 6:30pm
Middle School Library

In Attendance

| | | | |
|----------------------|--------------------|-------------------|-----------------|
| | Guerra, Xochitl | Moody, Nora | |
| Arner, Pam | Guild, Jeff | Overstreet, Tammy | Walwyn, Marc |
| Baldwin, Brent | Hocking, Jenny Sue | Richardson, Jeff | Weddle, Melissa |
| Blackburn, Steve | Hunt, Barbara | Shrode, Brent | |
| Crawford, Travis | Ketelsen, Dave | Stern, Rick | |
| Dubs, Nate | Kossick, Kevin | Stewart, Chris | |
| Ferguson, David | Laing, Blake | Verrill, Tom | |
| Flores-Lopez, Brenda | Lemon, Duane | Walter, Samantha | |
| Ford, Maria | Mihaescu, Doru | | |

Guests in Attendance

Marilee Silverstein, Recording Secretary

Stella Bradley, High school English Teacher

Geoff Starr, Representing McDonald Road Church

Worship/Prayer – Stella Bradley

Stella Bradley, high school English teacher, gave the worship though on how we are a part of the body of Christ and ways in which we embody him and show love. She gave many examples as how she has witnessed God working on our campus.

Teacher Spotlight

Presented activities that she is involved in and ways she bonds with her students. She is finding CA a wonderful place to work with positive energy throughout.

Approval of Agenda – Nora Moody

Action requested to approve the agenda. **Motion Approved. 2.4.2020:1**

Minutes – Nora Moody

Requested to adjust agenda as no vote would be taken for Personnel as they called a meeting to meet. Action requested to approve the board minutes. **Motion Approved.**

2.4.2020:2

Head of School Report/Strategic Plan – Brent Baldwin

- STEAM Committee met January 14th – great discussion. Starting to look at the 4 candidates that have responded.
- Potential New Elementary Building
- Policy looking at handbook (didn't catch what you said here – is this correct, Brent?)
- Employee Engagement
- RenWeb/PowerSchool/Jupiter Consolidation discussion continues
- Coronavirus Update
- Kerre Conerly is leaving after 23 years (is this correct?) of dedicated service to accept a position at Fletcher Academy.
- Will be posting and or begin interviewing:
 - Registrar/Librarian
 - Assistant IT position
 - 1st Grade Teacher position
 - STEAM position
- IT Update – Pleased with Michael Peel's consistent delivery of IT services between all campuses.
- Constituent Church Update: School will continue to look at IMPACT and Crosswalk and meeting with their board. This will be voted at May 4 Constituency Meeting.

New Board Nominations: Member/Officer – Nora Moody

We will be sending out letters to churches to remind them to look at their representatives and to let us know if there are any changes. Please think about your own commitments and whether you are going to stay on the board. We value each of you and your time. We will have officer nominations in the next few months.

Finance Committee

- **Audit** was sent to everyone. The Report to Governance was particularly impressive. Action Requested to approve audit. **Motion Approved. 2.4.2020.3**
- **Finance Report:** We are down in enrollment which equates to about 26K decrease in revenue. The percentage of required working capital ratio is favorable. Action Requested to approve Finance Report. **Motion Approved. 2.4.2020.4**
- **2021 Budget:** Tuition will increase by 3.5%. 75% of our revenue is from tuition and 25% from subsidies. Action requested to approve CA 2021 Budget. **Motion Approved. 2.4.2020.5**
- **Building Analysis:** Limited scope by the Finance Committee to analyze the proposed move to the Middle School building. Specifically, they will:
 - determine how this potential 'move' would affect our budget, tuition, etc.
 - What would be the cost of staying where we are? There are major projects in the works with the plumbing issues that are under the slab.
 - Looking at cost per sq. ft. of new building.
 - What are the cost savings of potentially moving? Looks like 100-125K operational savings if we were to consolidate the buildings.
 - Working with lay-people to help vet the process and will be forming a taskforce and invite anyone interested to talk to Rick Stern. If a board member, you'd be permitted to switch committees.

Personnel Committee – Brent Baldwin

Looking at Head of School's job description, engagement, and local hires' remuneration packages.

Policy Committee – Doru Mihaescu

No report as they did not meet.

Principals' Reports

High School:

- 60 kids have achieved 3.5 – 3.79 GPA and 150 have 3.8 or above. Cross-checked against ACT score to ensure we don't have grade inflation and we do not as the correlations was .2.
- ACT Scores have gone up overall despite the dip this past year.

- Prayer Conference went really well and students related well with Southern's chaplain.
- Graduation Speakers:
 - Fri—Tyler Hodges
 - Sat—John Bradshaw
 - Sun—Sam Lenore
- Appreciate being able to partner with Southern and their student teachers have all been excellent.

Middle School:

- Sent two teachers to Miami for the Tech Conference and it was fabulous. They've come back with many great ideas and 'wish lists' for Barbara to consider.
- Thankful for our counselor, Mrs. Ancheta, for the many ways she supports our students and principals in difficult situations.

Elementary School:

- ECEC – Kindergarten Round-up is 2/6/2020. Please share with your friends/neighbors.

Marketing & Recruiting Board Report – Brent Baldwin

In Angi's absence, Brent submitted her report and there is nothing more to add.

Development & Alumni Report – Marilee Silverstein

Marilee submitted her report and highlights Alumni Weekend and the Annual Alumni Golf Tournament to encourage participation.

Home & School – Jenny Sue Hocking

Jenny Sue submitted her report and highlights that there are CA stickers and magnets for sale at all of the buildings.

Changes in Board Calendar

- 1) May 4, 6:30 pm: Constituency Meeting
- 2) NEW date: May 11, 6:30 pm: Philanthropic Services for Institutions (PSI) Board Development/Training and Organizational Meeting (was stated 6th but has changed since then to May 11)
- 3) NEW date: March 31 Board officer Planning Lunch at noon
- 4) NEW date: April 23 Board Officer Planning Lunch at noon

Adjournment– Nora Moody

Prayer requests were taken and Marc Walwyn gave closing prayer. **Motion to adjourn at 8:08 pm and was passed unanimously. Motion Approved. 2.4.2020.6**