



We are glad that you are considering Collegedale Academy to be your school. The “Spirit of Excellence” pervades all areas of CA’s program. Our faculty and students are committed to excellence in the spiritual, academic, and social aspects of the school. If you would like to have your application considered to be a part of our school family, please complete the forms mentioned below and mail them to us as soon as possible.

Application Checklist

Before the Admissions Committee can consider an applicant for admission, the Committee must receive the application, fee, and transcripts for transferring students. Other forms may follow thereafter; all are due by registration.

Please use this checklist as a handy reminder. We need to receive:

_____ ONLINE APPLICATION

1. Visit our website: collegedaleacademy.com
2. Click Admissions and follow the links to for students grades 9-12, using instructions for a new or returning student.
3. For new students: create an account and verify your email when prompted.
4. Make sure to select the coming school year.
5. Fill out the student application and submit payment.
6. Returning CA students: for recommendations please list a current teacher and CA’s phone number in those slots.

_____ Transcript release form sent to your current/previous school requesting that your transcript be sent to Collegedale Academy. Needed ASAP for transferring students.
(Freshmen need to make a request for their cumulative folders and immunizations.)

_____ Three reference forms given to a pastor, principal or school official, and current teacher. Pathfinder leaders, Sabbath School teachers, etc. may also be used. Non-family members, please. *(If entering 9th grade and 8th grade was completed at CA, these forms are not needed).*

_____ Physical Examination Form completed by a physician. (Cannot be older than 6 months).
You will need a sports physical for CA athletics.

_____ Permanent Tennessee Certificate of Immunization (may be obtained through the County Health Department or from the Tennessee school you are presently attending.)

You may fax forms that you would like to have considered; however, be sure to mail all originals since we need

ORIGINAL--not copied--signatures. If you have any questions, feel free to call us or email.

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