



1. Update to Current Illness Policy
 2. Coronavirus Response Plan
- March 11, 2020

The update aims to manage the potential impact of a pandemic/epidemic on students and teachers by:

- Containing a regional pandemic involving human to human transmission by reducing the spread within the school facilities and between staff
- Maintaining essential services if containment is not possible and classes need to continue remotely
- In the event of human to human transmission of COVID-19 in the Chattanooga area, CA is prepared to respond quickly and appropriately to minimize effects on students, teachers and other staff members.

Updates to Current Illness Policy:

1. When the child's temperature is 99.5 or above, parents will be contacted.
2. Parents must make arrangements to pick up the child within one hour of notification. (This is the same policy that is held by Hamilton County School District)
3. If the parent is unavailable, the next emergency contact will be asked to come and pick up the ill child.
4. If no parent or emergency contact is available, an ambulance may be called to transport the child to receive emergency care.
5. Children must remain fever free, without the use of fever reducer medication for 24 hours. If a child is sent home with a fever, they will not be allowed to return the following day, as the 24-hour time period remaining fever free would not have elapsed. While waiting for a parent pick-up, the child will be placed in a quarantine room away from the office to keep illness from spreading.

Increased Cleaning:

1. Teachers will clean high traffic areas (example: desktops) during classroom changes or following each dismissal to break and/or at the end of the day.
2. Hand sanitizer is available in each classroom beside tissue boxes.

Please remember, if your child becomes ill at school and the teacher and/or administration feel that the child is too sick to benefit from school or is contagious to other children, you will be called to come and take him/her home from school.

Coronavirus Response (when deemed necessary):

Collegedale Academy administration monitors student health. If a child and/or family's symptoms and/or travel history match that of the advisory provided by the Centers for Disease Control, then the administration will report the suspected case to the Hamilton County Department of Health. As directed by the Hamilton County Department of Health, this information would then be disseminated to the school community.

Collegedale Academy school board authorizes the administration, in conjunction with the direction of the Hamilton County Department of Health and the Georgia Cumberland Conference, to complete the following on all or specific students:

1. Complete daily temperature checks prior to entrance into school as needed.
2. Require quarantine absence until cleared by appropriate medical authority with written documentation regarding appropriate date to return to school.

Protocols and policies may change with updated information. Collegedale Academy will continue to follow the recommendations followed by the Hamilton County Health Department, Georgia Cumberland Conference, Southern Adventist University, and the Hamilton County School system, and.

Masks:

Collegedale Academy will not be providing masks to students or staff. They are welcome to bring their own from home, but at this time they are not required or encouraged.

Additional Cleaning:

1. All school door handles and tables are disinfected daily with appropriate medical grade sanitizing wipes/spray.

Social Protocols:

1. Hot lunch program will be suspended - Lunches would be eaten inside the classroom and/or in specified areas to minimize large group interaction.
2. Individual classes may be altered depending on activity.
3. School performances and events will be canceled.
4. Students will be reminded to avoid physical contact with each other.
(Examples: No hugging or high fiving)

Policy regarding individual or family quarantine:

1. If a parent has been placed in quarantine, we ask that the children remain home during the quarantine period as well.
2. The faculty will ensure that educational access will continue through email and mail.
3. Appropriate accommodations will be made to ensure that it does not negatively impact the students' academic assessment and grades.

School-wide quarantine plan:

In the event of a community or school wide quarantine, the following steps would be taken.

1. The first five days of quarantine - no academic work would be available.
2. During this period, teachers will be transferring their lesson plans to an online format that is appropriate for the development and subject area instructed.
3. Parents will have the option to utilize computer equipment in their home. If a family does not have a computer to use, please contact Mr. Peel our CA IT director mpeel@collegedaleacademy.com.
4. Teachers will utilize Google Classroom, Google Hangouts and/or Zoom to place links, materials, and lessons online. This step will allow students to virtually attend instruction sections with the assigned instructor.
5. Should teachers become unable to continue instruction due to illness, appropriate substitutes would be hired as per regular policy.
6. Academic instruction would continue during the hours of 8:00am to 3:15pm as part of the typical school day.
7. Instruction would be provided as appropriate, however, not continuous. Teachers will take care to provide Question and Answer periods, and lesson design would encourage independent learning.
8. Daily attendance would be taken via email confirmation from the parent at the end of each school day.

The State of Tennessee and State Department of Education provide direction regarding attendance requirements in the event of a quarantine. Collegedale Academy will work with the Georgia Cumberland Conference, Southern Adventist University and Hamilton County Public Health Department regarding appropriate measures to take to ensure student health and safety.